

# Minutes of Annual General Meeting

of Merri-Bek Community Gardening Inc.

Incorporated Association number A0055958F

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## When/Where:

Date: Sunday 23rd November, 2025

Time: 12.30 pm

Location: At West Brunswick Community Garden and Online via Google Meet MCG August Board Meeting  
<https://meet.google.com/pzw-xkbv-wrr>

**Attendees:** Sarah Haywood, Suzi Murray, Alysha Bryne, Joel Dyt, McRae Dunbar, Brendan Quinn, Richard Brown, Judith Cooke, Stasia O'Dowling, Aysen, Grace, Lindy, Heather, Lurdes, Kim, Val, Megan Sebben, Carmen Mortenhumer,

**Proxy Attendees:** None

**Apologies:** None

The ordinary business of the meeting will be as per the following agenda:

1. Welcome and introductions. President - Joel Dyt	Acknowledgment of country
2. Attendees and apologies	As Above
3. Declaration of quorum according to organisation rules	8 of 80 members required. 18 members attended the meeting in person, quorum was met.
4. Confirmation of the Minutes of Moreland Community Gardening Inc AGM SGM 2023 and of any special general meeting held since then.	Minutes from AGM SGM 2024 accepted by Joel Dyt and seconded/confirmed by Richard Brown.
5. Business arising from minutes of the last AGM.	nil
6. Reports from members of the Board <ul style="list-style-type: none"><li>○ President<ul style="list-style-type: none"><li>■ Including brief presentations from the West Brunswick garden</li><li>■ Including brief discussion on organisation change and independent incorporation of Pentridge CG.</li></ul></li><li>○ Treasurer (inc. presentation of</li></ul>	<p>Joel Dyt delivered the president's report. Kim moved the president's report and Judith Cooke accepted.</p> <p>Annual Financial Statement prepared by Stasia Dowling and presented by Stasia Dowling.</p> <p>Discussion on MCG buffer amount. Judith moved the financial report and Richard Brown seconded.</p> <p>Richard Brown delivered the report from the West Brunswick and Food Forest. Joel Dyt moved and</p>

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○ financial statement) ○ Questions/discussion of this information.	Brendan Quinn seconded.  The amounts of the annual subscription and membership fees to increase from the 1st January 2026. Voting rights to remain unchanged.  All members voted unanimously to accept and confirmed.
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7. Confirm that the amounts of the annual subscription and membership fees will increase from the 1st January 2026. Voting rights to remain unchanged as below. ? moved, ? seconded

	Full Fee	Concession	Voting rights
Membership	\$40 (\$10 increase)	\$20 (\$5 increase)	1 vote
Organisation Membership	\$70	\$45	1 vote

Associate Member Category	Definition	Fee	Right to vote at AGM
Juniors	People under 15 who want to participate in an MCG garden	No	No
Familial	People who are related to a member who want to participate in an MCG garden in a minimal way in	No	No
Support People	People who are attending an MCG garden to support a current Member to participate	No	No

8. Confirm that the date for payment of the annual membership fee will be on a 12 months rotation from sign up.	Motion passed (moved by Joel, seconded by Kim and unanimously supported )
9. Confirm that the number of ordinary members of the Board for the next term will be <b>up to 7</b> .	Motion passed (moved by Richar, seconded by Brendan and unanimously supported)
10. Election or confirmation of Board members according to Rules  a. For President, Vice President,	Confirmation of Board members elected:  <b>President:</b> Joel Dyt Nominated Joel, seconded Sarah

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<p>Secretary and then Treasurer:</p> <ul style="list-style-type: none"><li>i. Call for nominations for the position</li><li>ii. Check the nominations are eligible</li><li>iii. Count votes for each nomination (and conduct a ballot if two are tied)</li><li>iv. Declare who is elected</li></ul> <p>b. For ordinary members:</p> <ul style="list-style-type: none"><li>i. Call for nominations for the positions</li><li>ii. Check the nominations are eligible</li><li>iii. If the number of nominations is less than the number of positions, declare all nominees elected as ordinary members</li><li>iv. If the number of nominations is more than the number of positions conduct a ballot</li></ul>	<p><b>Vice President:</b> Stasia Dowling <b>Treasurer:</b> Stasia Dowling nominated Satsia, seconded Sarah <b>Secretary:</b> Suzi Murray nominated by Suzi seconded McRae <b>Ordinary members:</b> Brendan Quinn, McRae Dunbar, Alysha Byrne, Nominated by members and seconded by Sarah Heywood.</p>
11. Any other business of which notice has been given according to rules	N/A
12. Adjournment of annual general meeting	Meeting adjourned at 1.21 pm

## Proxy voting:

Members may appoint another member as a proxy for the meeting using the attached Proxy voting form which includes details of how to validly appoint a proxy

## Attachments:

- [MCG AGM 2024 Minutes](#)

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- [Proxy voting forms](#)
- [Officer Nomination Form](#)
- [Organisation rules \(Constitution\)](#)

**Inquiries:**

All inquiries should be directed to MCG Inc, email [emailus@merribekcg.org](mailto:emailus@merribekcg.org)

Project funding for West Brunswick Community Garden was supported by Merri-bek City Council.

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supported through a  
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