

# Notice of Annual General Meeting

of Merri-bek Community Gardening Inc.  
Incorporated Association number A0055958F

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## When/Where:

Date: Sunday 23th November, 2025

Time: 12.30 pm

Location: At West Brunswick Community Garden and Online via Google Meet:

[meet.google.com/bib-fmcb-qvb](https://meet.google.com/bib-fmcb-qvb)

The ordinary business of the meeting will be as per the following agenda:

## Agenda

1. Welcome and introductions. President - Joel Dyt
2. Attendees and apologies
3. Declaration of quorum according to organisation rules
4. Confirmation of the [Merri-bek Community Gardening Inc 2024 AGM SGM Minutes](#) and of any special general meeting held since then
5. Business arising from minutes of the last AGM.
6. Reports from members of the Board
  - o President
  - o Treasurer (inc. presentation of financial statement)
  - o Questions/discussion of this information.
  - o Report from West Brunswick Community Garden
7. The amounts of the annual subscription and membership fees to increase from the 1st January 2026. Voting rights to remain unchanged.

	Full Fee	Concession	Voting rights
Membership	\$40	\$20	1 vote
Organisation Membership	\$70	\$45	1 vote

Associate Member Category	Definition	Fee	Right to vote at AGM
Juniors	People under 15 who want to participate in an MCG garden	No	No
Familial	People who are related to a member	No	No

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	who want to participate in an MCG garden in a minimal way in		
Support People	People who are attending an MCG garden to support a current Member to participate	No	No

8. Confirm that the date for payment of the annual membership fee will be on a 12 months rotation from sign up.
9. Confirm that the number of ordinary members of the Board for the next term will be **up to 7**.
10. Election or confirmation of Board members according to Rules
- a. For President, Vice President, Secretary and then Treasurer:
    - i. Call for nominations for the position
    - ii. Check the nominations are eligible
    - iii. Count votes for each nomination (and conduct a ballot if two are tied)
    - iv. Declare who is elected
  - b. For ordinary members:
    - i. Call for nominations for the positions
    - ii. Check the nominations are eligible
    - iii. If the number of nominations is less than the number of positions, declare all nominees elected as ordinary members
    - iv. If the number of nominations is more than the number of positions conduct a ballot
11. Any other business of which notice has been given according to rules
12. Adjournment of annual general meeting

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## Proxy voting:

Members may appoint another member as a proxy for the meeting using the attached Proxy voting form which includes details of how to validly appoint a proxy

## Attachments:

- [Merri-bek Community Gardening Inc 2024 AGM Minutes](#)
- [Proxy voting forms](#)
- [Officer Nomination Form](#)
- [Organisation rules \(Constitution\)](#)

## Inquiries:

All inquiries should be directed to MCG Inc, email [emailus@merribekcg.org](mailto:emailus@merribekcg.org)



This organisation is supported through a community grant by Merri-bek City Council



Jobs, Skills,  
Industry  
and Regions

Project funding for West Brunswick Community

Garden was supported by the Victorian State Government - Suburban Revitalisation - Living Local Fund.