

Minutes of Annual General Meeting

of Merri-Bek Community Gardening Inc.
Incorporated Association number A0055958F

When/Where:

Date: Sunday 24th November, 2024

Time: 12.30 pm

Location: At West Brunswick Community Garden and Online via Google Meet <https://meet.google.com/duf-fzit-cvf>

Attendees: Sabrina Matthaus, Suzi Murray, Angela Snowdon, Joel Dyt, Libby Harper, Mark Sanders, Richard Brown, Judith Cooke, Brendan Quinnm, Aysen, Grace, Lindy, Kim.

Proxy Attendees: Robert Carr (Libby Harper)

Apologies: Stasia Dowling, Ilana Atlas, Darren Saffon, Murray Paul and Lauren Austin

The ordinary business of the meeting will be as per the following agenda:

1. Welcome and introductions. President - Libby Harper	
2. Attendees and apologies	As Above
3. Declaration of quorum according to organisation rules	14 of 85 members attended the meeting in person or via proxy, quorum was met.
4. Confirmation of the Minutes of Moreland Community Gardening Inc AGM SGM 2023 and of any special general meeting held since then.	Minutes from AGM SGM 2023 accepted and confirmed.
5. Business arising from minutes of the last AGM.	nil
6. Reports from members of the Board <ul style="list-style-type: none">○ President<ul style="list-style-type: none">■ Including brief presentations from the West Brunswick garden■ Including brief discussion on organisation change and independent incorporation of Pentridge CG.○ Treasurer (inc. presentation of financial statement)○ Questions/discussion of this information.	<p>Libby delivered the presidents report.</p> <p>Richard Brown reported on West Brunswick Community Garden.</p> <p>Reports moved by Grace and seconded by Joel - unanimously supported and accepted.</p> <p>Annual Financial Statement prepared by Stasia Dowling and presented by Joel Dyt.</p> <p>Libby moved the financial report and All reports voted unanimously to accept and confirmed.</p> <p>Joel acknowledged Libby's efforts as outgoing</p>

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	president, Richard acknowledged Stasia's awesome efforts.
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7. Confirm that the amounts of the annual subscription and membership fee as well as other fees will remain as below. Mark moved, Judith seconded

	Full Fee	Concession	Voting rights
Membership	\$30	\$15	1 vote
Organisation Membership	\$70	\$45	1 vote

Associate Member Category	Definition	Fee	Right to vote at AGM
Juniors	People under 15 who want to participate in an MCG garden	No	No
Familial	People who are related to a member who want to participate in an MCG garden in a minimal way in	No	No
Support People	People who are attending an MCG garden to support a current Member to participate	No	No

8. Confirm that the date for payment of the annual membership fee will be on a 12 months rotation from sign up.	Motion passed (moved by Joel, seconded by Kim and unanimously supported)
9. Confirm that the number of ordinary members of the Board for the next term will be up to 7 .	Motion passed (moved by Richar, seconded by Brendan and unanimously supported)
10. Election or confirmation of Board members according to Rules <ul style="list-style-type: none"> a. For President, Vice President, Secretary and then Treasurer: <ul style="list-style-type: none"> i. Call for nominations for the position ii. Check the nominations are 	Confirmation of Board members elected: President: Joel Dyt Vice President: Stasia Dowling Treasurer: Stasia Dowling Secretary: Suzi Murray Ordinary members: Brendan Quinn

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<p>eligible</p> <p>iii. Count votes for each nomination (and conduct a ballot if two are tied)</p> <p>iv. Declare who is elected</p> <p>b. For ordinary members:</p> <p>i. Call for nominations for the positions</p> <p>ii. Check the nominations are eligible</p> <p>iii. If the number of nominations is less than the number of positions, declare all nominees elected as ordinary members</p> <p>iv. If the number of nominations is more than the number of positions conduct a ballot</p>	
11. Any other business of which notice has been given according to rules	N/A
12. Adjournment of annual general meeting	Meeting adjourned at 1.06pm

Proxy voting:

Members may appoint another member as a proxy for the meeting using the attached Proxy voting form which includes details of how to validly appoint a proxy

Attachments:

- [Moreland Community Gardening Inc 2023 AGM Minutes](#)
- [Proxy voting forms](#)
- [Officer Nomination Form](#)
- [Organisation rules \(Constitution\)](#)

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Inquiries:

All inquiries should be directed to MCG Inc, email emailus@merribekcg.org

Project funding for West Brunswick Community Garden was supported by the Victorian State Government - Suburban Revitalisation - Living Local Fund.



This organisation is supported through a community grant by Merri-bek City Council

